

(formerly known Shrem Financial Private Limited)
(Investment Manager to Shrem InvIT)

March 22, 2024

The Listing Department,

National Stock Exchange of India Limited

Exchange Plaza, C-1, Block G,

Bandra Kurla Complex, Bandra (E),

Mumbai – 400 051

**Ref: Scrip Name: SHREMINVIT** 

Sub: Postal Ballot Notice of Unitholders of Shrem InvIT.

Dear Sir/Madam,

We refer to our intimation vide letter dated March 20, 2024 regarding the outcome of board meeting of Shrem Infra Investment Manager Private Limited, the Investment Manager of Shrem InvIT held on March 20, 2024.

We submit Notice of Postal Ballot for seeking approval of unitholders of Shrem InvIT through evoting, in terms of Regulation 22 of SEBI (Infrastructure Investment Trust) Regulations, 2014.

Please be informed that Postal Ballot notice is being sent to those Unitholders whose names and email id registered in the record of Link Intime India Pvt. Ltd. (RTA) as on the close of business hours on Friday, 15<sup>th</sup> March, 2024 ("cut-off date").

The unitholders have been given a facility of e-voting to provide their assent or dissent on the proposed resolutions, which are more particularly mentioned in the postal ballot notice along with the necessary explanatory statements and detailed instruction for e-voting. The remote e-voting period will commence at 9:00 a.m. (IST) on Saturday, 23<sup>rd</sup> March, 2024 and ends at 5:00 p.m. (IST) on Friday, 12<sup>th</sup> April, 2024.

You are requested to take the same on record and oblige.

Thanking you

Yours faithfully,

For Shrem Infra Investment Manager Private Limited (Investment Manager to Shrem InvIT)

MENT MAN

Ilaa J Udeshi

Company Secretary and Compliance Officer

Membership Number.: F8104

CC:

Axis Trustee Services Limited The Ruby, 2nd Floor, 29 Senapati Bapat Marg Dadar West, Mumbai-400028



(formerly known Shrem Financial Private Limited)
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#### NOTICE OF POSTAL BALLOT

NOTICE of postal ballot is hereby given pursuant to the Regulation 22 of the Securities and Exchange Board of India (Infrastructure Investment Trusts) Regulations, 2014, as amended from time to time, read together with the circulars and guidelines issued thereunder ('the InvIT Regulations") pursuant to such other provisions of applicable law, if any, as may be applicable in this regard and the relevant provisions of the Trust Deed of the Shrem InvIT ("InvIT/Trust"), that the resolutions appended below are proposed to be passed by the Unitholders of the InvIT by postal ballot through remote e-voting.

The explanatory statement pertaining to the proposed resolutions setting out the material facts concerning the resolutions and the reasons thereof is annexed with this Notice for kind perusal and consideration of the Unitholders of the Trust ("Unitholders").

The Board of Directors (the "Board") of Shrem Infra Investment Manager Private Limited (formerly known Shrem Financial Private Limited), the Investment Manager of the InvIT ("Investment Manager"), has appointed M/s. Anuj Gupta & Associates, (COP No: 13025) Practicing Company Secretaries firm, as the Scrutinizer for conducting the postal ballot process through e-voting process in a fair and transparent manner.

The Trust is pleased to provide its Unitholders with the facility to exercise their right to vote on the resolutions proposed to be considered in this Postal Ballot by electronic means and the businesses shall be transacted only through e-Voting Services. The facility of casting the votes by the Unitholders using an electronic voting system will be provided by Link Intime India Private Limited the RTA of the InvIT. The Unitholders are requested to carefully read the instructions specified in the email sent to them along with the e-voting instructions given in this notice below.

The remote e-voting period will commence at 9:00 a.m. (IST) on Saturday, 23<sup>rd</sup> March, 2024 and ends at 5:00 p.m. (IST) on Friday, 12<sup>th</sup> April, 2024. A Unitholder must vote only through electronic mode as per the instructions for e-voting provided in this Postal Ballot Notice.

The Notice of postal ballot is also available on the website of the InvIT i.e. <u>www.shreminvit.com</u> and on website of the stock exchange www.nseindia.com.

Relevant documents referred to in the accompanying Notice are open for inspection by the Unitholders at the Registered Office of Shrem InvIT on all working days (i.e. all days except Saturdays, Sundays and Public Holidays) between 11.00 a.m. and 1.00 p.m. up to the last date of e-voting.

The Scrutinizer will submit his report to the Board or Key Management Personnel of the Investment Manager ("KMP") or to any other person authorized by the Board after the completion of the scrutiny of the ballots through e-voting in a fair and transparent manner. The results shall be declared within two working days from the last date of e-voting and communicated to the stock exchanges and shall also be displayed on the Trust's website, <a href="https://www.shreminvit.com">www.shreminvit.com</a>.

The proposed resolution, if approved, will be taken as having duly passed on the last date specified for evoting by the requisite majority of Unitholders by means of Postal Ballot, i.e. 12<sup>th</sup> April, 2024.



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# FOLLOWING PROPOSED RESOLUTIONS BE PASSED BY WAY OF THIS POSTAL BALLOT THROUGH REMOTE E-VOTING:

ITEM NO. 1:

To approve acquisition of Four (4) HAM Assets from APCO Infratech Private Limited and One (1) HAM Asset from Joint venture of APCO Infratech Private Limited & Chetak Enterprises Limited.

To consider and, if thought fit, to pass with or without modifications(s), the following resolution by way of simple majority (i.e. where the votes cast in favour of the resolution are required to be more than the votes cast against the resolution):

"RESOLVED THAT pursuant to the provisions of regulation 10, 18 and 22(4) of the SEBI (Infrastructure Investment Trusts) Regulations, 2014 and all other applicable provisions, if any, of the InvIT Regulations, and all modifications, amendments or re-enactments thereof along with any circulars, notifications, clarifications, rules passed thereunder from time to time, and upon the recommendation of Investment Manager, the consent of the Unitholders of the Shrem InvIT ("InvIT") be and is hereby accorded to the Board of Directors of the Company in its capacity as an Investment Manager ("IM") to the InvIT, for acquisition of Four (4) HAM Assets from APCO Infratech Private Limited and One (1) HAM Asset from Joint venture of APCO Infratech Private Limited & Chetak Enterprises Limited, ("hereinafter referred to as Road Infra Assets/Special Purpose Vehicles/SPVs") by the InvIT, for aggregate Enterprise Value of Rs. 3,866.87 Crore (This value shall be subject to adjustment in line with Securities Purchase Agreement on the date of actual acquisition of SPVs by Shrem InvIT).

#### Acquisition from APCO Infratech Private Limited

- 1. APCO Arasavalli Expressway Private Limited
- 2. Freedom Point Expressway Private Limited
- 3. APCO Navkalyan Expressway Private Limited
- 4. APCO Chetak Ultraway Private Limited

# Acquisition from Joint venture of APCO Infratech Private Limited & Chetak Enterprises Limited

1. APCO Chetak Expressway Private Limited

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorized to negotiate, finalize and settle the Transaction Documents on behalf of the InvIT, and any other contract, agreement, undertakings, deeds, documents and other writings as may be necessary or required further in connection with acquisition of the said identified SPVs, also in this regard negotiate and agree to such changes, amendments and modifications in the said terms as may be agreed by and between the parties, from time to time.

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorized to make and submit any applications, submissions and filings, including to apply for and obtain all required approvals and consents as may be required from unit holders of Shrem InvIT and the governmental authorities (including Competition Commission of India (CCI), Registrar of Companies, NHAI, State Highway Authorities, SEBI etc., as may be applicable) for execution of Transaction Documents and to do and execute all acts and deeds as may be required in connection with the aforesaid.



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RESOLVED FURTHER THAT, the Board of Directors be and is hereby authorised to: (a) accept amendments or supplements to such executed Transaction Documents and execute other documents as and when they become necessary; (b) do and execute all acts and deeds as may be required in connection with the aforesaid and to negotiate and sign letters of undertaking, declarations, agreements, contracts and other papers which may be required with respect to the transactions contemplated under the Transaction Documents; and (c) sign and/or dispatch all documents, contracts, agreements and notices to be signed and/or dispatched by it under or in connection with the Transaction Documents."

#### Item no. 2:

To consider and if thought fit, to pass the following resolution by way of requisite majority of the Unitholders (i.e., the approval of seventy-five per cent. of the Unitholders by value) in accordance with Regulation 22(5A) of the InvIT Regulations:

# To approve the borrowing from State Bank of India and Union Bank of India:

"RESOLVED THAT pursuant to the provisions of Regulations 10, 20 and 22 of the SEBI (Infrastructure Investment Trusts) Regulations, 2014, as amended or supplemented, including any guidelines, circulars, notifications and clarifications framed or issued thereunder (the "InvIT Regulations"), and other regulations, circulars, guidelines issued by the Securities and Exchange Board of India ("SEBI") and such other law as may be applicable and pursuant to resolution passed by the Unitholders through postal ballot on 21st June, 2023 under regulations 20(3)(b) read with 22(5A) of the InvIT Regulations, approving the borrowing above 49% (forty nine percent) value of the assets held by the Trust, its holding companies and the special purpose vehicles and subject to the approval permissions and sanctions of all other concerned authorities and departments and upon the recommendation of Investment Manager, the approval of the Unitholders be and is hereby accorded to the Board of Directors of the Company in its capacity as an Investment Manager ("IM") to the InvIT, to avail loan from State Bank of India (SBI) and Union Bank of India (UBI) ("Lenders) amounting up to Rs. 2,771 Crore (Indian Rupees Two Thousand Seven Hundred and Seventy-One Crore only) and up to Rs. 1,000 Crore (Indian Rupees One Thousand Crore only) ("Facilities") in one or more traches for the purpose of acquisition of below mentioned infra road projects, in accordance with the Sanction and on such terms and conditions as may be decided by the lenders and agreed by the Board of Directors of the Shrem Infra Investment Manager Private Limited. ("Investment Manager of the InvIT"/ "IM").

- 1. APCO Arasavalli Expressway Private Limited
- 2. Freedom Point Expressway Private Limited
- 3. APCO Navkalyan Expressway Private Limited
- 4. APCO Chetak Ultraway Private Limited
- 5. APCO Chetak Expressway Private Limited

RESOLVED FURTHER THAT the Board of Directors and Authorised Officers be and are hereby authorised to finalise and execute/ furnish various Financing Documents and such other agreements, indentures, addendums, deeds, documents, writings, undertakings, indemnity, certificates, notices, forms and applications for opening, operating and closing of bank accounts, as may be necessary or required by the Lender/ Lenders' Agent/ Security Trustee/ Escrow Bank, or otherwise in connection with the transactions



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related to the security and/or the availing of the loan and as per requirements under the financing documents, and accept and execute any amendments or modifications to any agreements, deeds, documents, undertakings, indemnity and other writings, including acknowledgement of debt / balance / security confirmation(s) and/or any renewal documents, as and when necessary.

RESOLVED FURTHER THAT the Board of Directors of the IM (including any Committee(s) thereof) be and is hereby authorized on behalf of the InvIT to do all acts, deeds, things, and matters, including subdelegation of all, or any of these powers, as may be required or are necessary to give effect to these resolutions or as otherwise considered by the Board of Directors (including any Committee(s) thereof) to be in the best interest of the InvIT and the Unitholders, including to negotiate and finalize the terms and conditions of any agreements, deeds, letters, undertakings and any other transaction agreements in relation to the above transactions, including any amendments, supplements or modifications to such documents, as applicable or appropriate, to complete the above acquisition, and in relation to the above transactions, to sign, execute, amend, deliver and terminate any agreements, memoranda, documents, letters, deeds or instruments as may be required in this regard, as well as amendments or supplements, including to appoint any advisers, valuers, experts or other persons and to do all such acts, deeds, matters and things as it may, in its discretion, deem necessary, proper or desirable for such purpose, and to make any filings, furnish any returns or submit any other documents to any regulatory or governmental authorities as may be required, and to settle any question, difficulty or doubt and further to do or cause to be done all such acts, deeds, matters and things and to negotiate, finalize and execute all agreements, documents, papers, instruments and writings as it may deem necessary, proper, desirable or expedient and to give such directions and/or instructions as it may from time to time decide and to accept and give effect to such modifications, adjustments, changes, variations, alterations, deletions and/or additions as regards the terms and conditions as may be required without being required to seek further consent or approval of the unitholders or otherwise to the end and intent that the unitholders shall be deemed to have given their approval thereto expressly by the authority of this resolution.

**RESOLVED FURTHER THAT** all actions taken by the Board (including any Committee(s) thereof) authorized pursuant to the above resolution in connection with any matter(s) referred to or contemplated in the foregoing resolution be and are hereby approved, ratified and confirmed in all respects."

Shrem Infra Investment Manager Private Limited

(formerly known Shrem Financial Private Limited)

(Investment Manager to Shrehman)

Ilaa J Udeshi

Company Secretary and Compliance Officer

Date: 20.03.2024 Place: Mumbai



(formerly known Shrem Financial Private Limited)
(Investment Manager to Shrem InvIT)

## **EXPLANATORY STATEMENT:**

#### ITEM NO. 1:

The Unitholders are informed that the Board of Shrem Infra Investment Manager Private Limited (formerly known as Shrem Financial Private Limited) as Investment Manager ("IM") of the Shrem InvIT ("InvIT") in their meeting held on 20<sup>th</sup> March, 2024 has approved acquisition of Four (4) HAM Assets from APCO Infratech Private Limited and One (1) HAM Asset from Joint venture of APCO Infratech Private Limited & Chetak Enterprises Limited (hereinafter referred to as Road Infra Assets/Special Purpose Vehicles/SPVs) by the InvIT, for aggregate Enterprise Value of Rs. 3,866.87 Crore (This value shall be subject to adjustment in line with Securities Purchase Agreement on the date of actual acquisition of SPVs by Shrem InvIT).

### **Acquisition from APCO Infratech Private Limited**

- 1. APCO Arasavalli Expressway Private Limited
- 2. Freedom Point Expressway Private Limited
- 3. APCO Navkalyan Expressway Private Limited
- 4. APCO Chetak Ultraway Private Limited

## Acquisition from Joint venture of APCO Infratech Private Limited & Chetak Enterprises Limited

1. APCO Chetak Expressway Private Limited

The board also approved the binding term sheet for the above acquisition and authorized the management to complete the documentation for the said acquisition subject to the necessary approvals. The approval of the unitholders is being sought for acquisition of the above said SPVs pursuant to regulation 22(4) of the SEBI (Infrastructure Investment Trusts) Regulations, 2014 and as amended from time to time.

Brief details of the SPVs to be acquired are given below:

APCO Arasavalli Expressway Private Limited

Particulars	Brief
Date of Incorporation	21st December, 2017
Project Details	Six Laning of Narasannapeta - Ranastalam Section of NH-16 (Old
	NH-5) from design km 580.671 (Existing Km 580.700) to design km
	634.861 (Existing Km 634.000) (Design Length = 54.19 km) in the
	state of Andhra Pradesh.
Provisional Commercial operation	20 <sup>th</sup> January, 2022
Date ("PCOD")	
Concession End Date	20 <sup>th</sup> January, 2037

#### Freedom Point Expressway Private Limited

Particulars	Brief
Date of Incorporation	19 <sup>th</sup> February, 2016
Project Details	Four Laning from Meerut Bulandshahar section of NH-235 from km
	8.800 (design chainage km 8.800) to km 66.482 (design chainage km
	73.512) in the state of Uttar Pradesh.
Provisional Commercial operation	14 <sup>th</sup> August, 2020
Date ("PCOD")	
Concession End Date	14 <sup>th</sup> August, 2035



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## APCO Navkalyan Expressway Private Limited

Particulars	Brief
Date of Incorporation	17 <sup>th</sup> April, 2018
Project Details	Four Laning Aligarh - Kanpur section from km 229.000 (Design
	Chainage 240.897) to km 289.000 (Design Chainage 302.108)
	(Package-III form Kalyanpur Naviganj) of NH-91 in the state of Uttar
	Pradesh.
Provisional Commercial operation	25 <sup>th</sup> October, 2021
Date ("PCOD")	
Concession End Date	25 <sup>th</sup> October, 2036

### APCO Chetak Ultraway Private Limited

Particulars	Brief
Date of Incorporation	01st February, 2016
Project Details	Delhi - Meerut Expressway from km 0.000 to km 27.500 including
* 4	6/8 Laning of NH-24 from km. 0.000 to km. 49.346 (Hapur bypass) in
	the state of Delhi And Uttar Pradesh - Package II from existing km
	8.360 to existing km 27.740 (up border to Dasna) in the state of Uttar
	Pradesh.
Provisional Commercial operation	31 <sup>st</sup> March, 2021
Date ("PCOD")	
Concession End Date	25 <sup>th</sup> October, 2036

### APCO Chetak Expressway Private Limited

Particulars	Brief
Date of Incorporation	01st February, 2016
Project Details	Delhi - Meerut Expressway from Km 0.000 to Km 27.500 including
	6/8 Laning of NH-24 from Km 0.000 to Km 49.346 (Hapur bypass) in
	the State of Delhi and Uttar Pradesh Packages-III Six Laning from
	existing Km 27.740 to existing 49.346 (Dasna to Hapur) in the state of
	Uttar Pradesh.
Provisional Commercial operation	13 <sup>th</sup> September, 2019
Date ("PCOD")	
Concession End Date	13 <sup>th</sup> September, 2034

The Board of Directors of Investment Manager recommends the resolution set forth in Item No. 1 for the approval of the Unitholders by way of the votes cast in favour of the resolution shall be more than votes cast against the resolution.

None of the Directors, KMP of Investment Manager or their respective relatives are concerned or interested in the resolution.



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#### ITEM NO. 2:

The Unitholders are informed that Shrem InvIT propose to raise a loan from State Bank of India (SBI) and Union Bank of India (UBI), aggregate loan amount up to Rs. 2,771 Crore (Indian Rupees Two Thousand Seven Hundred and Seventy-One Crore only) and up to Rs. 1,000 Crore (Indian Rupees One Thousand Crore only) ("Facilities") in one or more traches in accordance with the Sanction and on such terms and conditions as may be decided by the lenders and agreed by the Board of Directors of the Shrem Infra Investment Manager Private Limited. ("Investment Manager of the InvIT"/ "IM") for the acquisition of above-mentioned infra road projects. The aforesaid term loan being availed is within the framework of law under InvIT Regulations.

Further the Unitholders are informed that pursuant to the provisions of regulations 20(3)(b) read with 22(5A) of the SEBI (Infrastructure Investment Trusts) Regulations, 2014, the Unitholders has passed the resolution through postal ballot on 21<sup>st</sup> June, 2023, to approve the borrowing above 49% (seventy percent) value of the assets held by the Trust, its holding companies and the special purpose vehicles. The aforesaid proposed borrowing of the Trust shall be within the aggregate borrowing limit as approved by the Unitholders on 21<sup>st</sup> June, 2023.

The approval of the unitholders is being sought for raising loan from lenders pursuant to the Regulation 20 and 22 of the SEBI InvIT Regulations, 2014 and as amended from time to time.

The Board of Directors of Investment Manager recommends the resolution set forth in Item No. 2 for the approval of seventy-five per cent. of the Unitholders by value in favour of the resolution.

None of the Directors, KMP of Investment Manager or their respective relatives are concerned or interested in the resolution.



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(Investment Manager to Shrem InvIT)

### NOTES & INSTRUCTIONS FOR REMOTE E-VOTING UNDER POSTAL BALLOT:

- 1. The resolution as set out in this Postal Ballot Notice is proposed to be passed by the Unitholders of the Trust by way of Postal Ballot by voting through electronic means ("remote e-voting").
- 2. The Interested parties shall not cast their votes in a particular business item in which they are interested, if any vote cast would not be counted for passing of the resolution and be considered as invalid vote.
- 3. Remote e-Voting: The Investment Manager on behalf of Shrem InvIT has engaged the services of M/s. Link Intime India Pvt. Ltd. ("Link Intime"), the Registrar and Transfer Agent ("RTA") of the InvIT for the purpose of providing remote e-voting facility to the Unitholders. Kindly refer Notes to this Notice for detailed instruction for remote E-voting.
- 4. The remote e-voting period will commence at 9:00 a.m. (IST) on Saturday, 23<sup>rd</sup> March, 2024 and ends at 5:00 p.m. (IST) on Friday, 12<sup>th</sup> April, 2024.
- 5. Postal Ballot Notice is being sent to those Unitholders whose names appear in the List of Beneficial Owners received from Link Intime India Pvt. Ltd. as on the close of business hours on Friday, 15<sup>th</sup> March, 2024 ("cut-off date").
- 6. A Unitholder cannot exercise his/her vote by proxy on Postal Ballot.
- 7. Resolution as approved by the requisite majority of the Eligible Unitholders through Postal Ballot shall be deemed to have been passed as if they have been passed at a General Meeting of the Unitholders.
- 8. The Resolution, if approved, shall be deemed to have been passed on the last date of e-voting i.e. Friday, 12<sup>th</sup>, April, 2024.
- The Notice is being sent to Unitholders on their registered/updated/available email ids with the InvIT/ RTA. The Unitholders shall vote through electronic mode only as per the instructions for e-voting provided in the Notice.
- 10. Only those Eligible Unitholders whose names are recorded in the Register of Beneficial Owners maintained by the Depositories as on the close of business hours on the cut-off date i.e. Friday, 15<sup>th</sup> March, 2024 will be entitled to cast their votes, in proportion to their units of the unit capital of Shrem InvIT.
- 11. Wherever required or possible, the Unitholders are requested to address all correspondence including distribution matters to the RTA by e-mail to teamsbond@linkintime.com.



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## Remote e-Voting Instructions for Unitholders:

As per the SEBI circular dated December 9, 2020, individual Unitholders holding securities in demat mode can register directly with the depository or will have the option of accessing various ESP portals directly from their demat accounts.

Login method for Individual Unitholders holding securities in demat mode is given below:

Individual Unitholders holding securities in demat mode with NSDL:

METHOD 1 - If registered with NSDL IDeAS facility

### Users who have registered for NSDL IDeAS facility:

- a) Visit URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> and click on "Beneficial Owner" icon under "Login".
- b) Enter user id and password. Post successful authentication, click on "Access to e-voting".
- c) Click on "LINKINTIME" or "evoting link displayed alongside Company's Name" and you will be redirected to Link Intime InstaVote website for casting the vote during the remote e-voting period.

OR

### User not registered for IDeAS facility:

- a) To register, visit URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> and select "Register Online for IDeAS Portal" or click on <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a>"
- b) Proceed with updating the required fields.
- c) Post registration, user will be provided with Login ID and password.
- d) After successful login, click on "Access to e-voting".
- e) Click on "LINKINTIME" or "evoting link displayed alongside Company's Name" and you will be redirected to Link Intime InstaVote website for casting the vote during the remote e-voting period.

#### METHOD 2 - By directly visiting the e-voting website of NSDL:

- a) Visit URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a>
- b) Click on the "Login" tab available under 'Shareholder/Member' section.
- c) Enter User ID (i.e., your sixteen-digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.
- d) Post successful authentication, you will be re-directed to NSDL depository website wherein you can see "Access to e-voting".
- e) Click on "LINKINTIME" or "evoting link displayed alongside Company's Name" and you will be redirected to Link Intime InstaVote website for casting the vote during the remote e-voting period.

Individual Unitholders holding securities in demat mode with CDSL:

#### METHOD 1 - From Easi/Easiest

## Users who have registered/opted for Easi/Easiest

- b) Click on New System Myeasi



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c) Login with user id and password

d) After successful login, user will be able to see e-voting menu. The menu will have links of e-voting service providers i.e., LINKINTIME, for voting during the remote e-voting period.

e) Click on "LINKINTIME" or "evoting link displayed alongside Company's Name" and you will be redirected to Link Intime InstaVote website for casting the vote during the remote e-voting period.

OR

### Users not registered for Easi/Easiest

- a) To register, visit URL: https://web.cdslindia.com/myeasinew/Registration/EasiRegistration
- b) Proceed with updating the required fields.
- c) Post registration, user will be provided Login ID and password.
- d) After successful login, user able to see e-voting menu.
- e) Click on "LINKINTIME" or "evoting link displayed alongside Company's Name" and you will be redirected to Link Intime InstaVote website for casting the vote during the remote e-voting period.

# METHOD 2 - By directly visiting the e-voting website of CDSL.

- a) Visit URL: <a href="https://www.cdslindia.com/">https://www.cdslindia.com/</a>
- b) Go to e-voting tab.
- c) Enter Demat Account Number (BO ID) and PAN No. and click on "Submit".
- d) System will authenticate the user by sending OTP on registered Mobile and Email as recorded in Demat Account
- e) After successful authentication, click on "LINKINTIME" or "evoting link displayed alongside Company's Name" and you will be redirected to Link Intime InstaVote website for casting the vote during the remote e-voting period.

### Individual Unitholders holding securities in demat mode with Depository Participant:

Individual Unitholders can also login using the login credentials of your demat account through your depository participant registered with NSDL/CDSL for e-voting facility.

- a) Login to DP website
- b) After Successful login, members shall navigate through "e-voting" tab under Stocks option.
- c) Click on e-voting option, members will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-voting menu.
- d) After successful authentication, click on "LINKINTIME" or "evoting link displayed alongside Company's Name" and you will be redirected to Link Intime InstaVote website for casting the vote during the remote e-voting period.

# Login method for Individual Unitholders holding securities in physical form/ Non-Individual Unitholders holding securities in demat mode is given below:

Individual Unitholders of the company, holding units in physical form / Non-Individual Unitholders holding securities in demat mode as on the cut-off date for e-voting may register for e-Voting facility of Link Intime as under:

- 1. Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>
- 2. Click on "Sign Up" under 'SHARE HOLDER' tab and register with your following details: -



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#### A. User ID:

Unitholders holding units in physical form shall provide Event No + Folio Number registered with the Company. Unitholders holding units in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID; Unitholders holding units in CDSL demat account shall provide 16 Digit Beneficiary ID.

- **B. PAN:** Enter your 10-digit Permanent Account Number (PAN) (Unitholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.
- **C. DOB/DOI:** Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP / Company in DD/MM/YYYY format)
- **D. Bank Account Number:** Enter your Bank Account Number (last four digits), as recorded with your DP/Company.
- \*Unitholders holding units in **physical form** but have not recorded 'C' and 'D', shall provide their Folio number in 'D' above
- \* Unitholders holding untis in NSDL form, shall provide 'D' above
- ▶ Set the password of your choice (The password should contain minimum 8 characters, at least one special Character (@!#\$&\*), at least one numeral, at least one alphabet and at least one capital letter).
- ► Click "confirm" (Your password is now generated).
- 3. Click on 'Login' under 'SHARE HOLDER' tab.
- 4. Enter your User ID, Password and Image Verification (CAPTCHA) Code and click on 'Submit'.

#### Cast your vote electronically:

- 1. After successful login, you will be able to see the notification for e-voting. Select 'View' icon.
- 2. E-voting page will appear.
- 3. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).
- 4. After selecting the desired option i.e. Favour / Against, click on 'Submit'. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

### Guidelines for Institutional Unitholders ("Corporate Body/ Custodian/Mutual Fund"):

### STEP 1 – Registration

- a) Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>
- b) Click on Sign up under "Corporate Body/ Custodian/Mutual Fund"
- c) Fill up your entity details and submit the form.
- d) A declaration form and organization ID is generated and sent to the Primary contact person email ID (which is filled at the time of sign up at Sr.No. 2 above). The said form is to be signed by the Authorised Signatory, Director, Company Secretary of the entity & stamped and sent to insta.vote@linkintime.co.in.
- e) Thereafter, Login credentials (User ID; Organisation ID; Password) will be sent to Primary contact person's email ID.
- f) While first login, entity will be directed to change the password and login process is completed.



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### STEP 2 – Investor Mapping

- a) Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> and login with credentials as received in Step 1 above.
- b) Click on "Investor Mapping" tab under the Menu Section
- c) Map the Investor with the following details:
  - a. 'Investor ID'
    - i. Members holding untis in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID i.e., IN00000012345678
    - ii. Members holding units in CDSL demat account shall provide 16 Digit Beneficiary ID.
  - b. 'Investor's Name Enter full name of the entity.
  - c. 'Investor PAN' Enter your 10-digit PAN issued by Income Tax Department.
  - d. 'Power of Attorney' Attach Board resolution or Power of Attorney. File Name for the Board resolution/Power of Attorney shall be – DP ID and Client ID. Further, Custodians and Mutual Funds shall also upload specimen signature card.
- d) Click on Submit button and investor will be mapped now.
- e) The same can be viewed under the "Report Section".

# STEP 3 - Voting through remote e-voting.

The corporate Unitholders can vote by two methods, once remote e-voting is activated:

#### METHOD 1 - VOTES ENTRY

- a) Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> and login with credentials as received in Step 1 above.
- b) Click on 'Votes Entry' tab under the Menu section.
- c) Enter Event No. for which you want to cast *vote*. Event No. will be available on the home page of Instavote before the start of remote evoting.
- d) Enter '16-digit Demat Account No.' for which you want to cast vote.
- e) Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).
- f) After selecting the desired option i.e., Favour / Against, click on 'Submit'.
- g) A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote. (Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

#### OR

#### **VOTES UPLOAD:**

- a) Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> and login with credentials as received in Step 1 above.
- b) You will be able to see the notification for e-voting in inbox.
- c) Select 'View' icon for 'Company's Name / Event number '. E-voting page will appear.
- d) Download sample vote file from 'Download Sample Vote File' option.
- e) Cast your vote by selecting your desired option 'Favour / Against' in excel and upload the same under 'Upload Vote File' option.
- f) Click on 'Submit'. 'Data uploaded successfully' message will be displayed. (Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).



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### Helpdesk:

Helpdesk for Individual Unitholders holding securities in physical form/ Non-Individual Unitholders holding securities in demat mode:

Unitholders facing any technical issue in login may contact Link Intime INSTAVOTE helpdesk by sending a request at enotices@linkintime.co.in or contact on: - Tel: 022 - 4918 6000.

# Helpdesk for Individual Unitholders holding securities in demat mode:

Individual Unitholders holding securities in demat mode may contact the respective helpdesk for any technical issues related to login through Depository i.e., NSDL and CDSL.

Login type	Helpdesk details
Individual Unitholders	Members facing any technical issue in login can contact NSDL
holding securities in	helpdesk by sending a request at <a href="evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at : 022 -
demat mode with NSDL	4886 7000 and 022 - 2499 7000
Individual Unitholders	Members facing any technical issue in login can contact CDSL
holding securities in	helpdesk by sending a request at helpdesk.evoting@cdslindia.com or
demat mode with CDSL	contact at toll free no. 1800 22 55 33

# Forgot Password:

### Individual Unitholders holding securities in physical form has forgotten the password:

If an Individual Unitholders holding securities in physical form has forgotten the USER ID [Login ID] or Password or both then the Unitholders can use the "Forgot Password" option available on the e-Voting website of Link Intime: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>

- o Click on 'Login' under 'SHARE HOLDER' tab and further Click 'forgot password?'
- o Enter User ID, select Mode and Enter Image Verification code (CAPTCHA). Click on "SUBMIT".

In case Unitholders is having valid email address, Password will be sent to his / her registered e-mail address. Unitholders can set the password of his/her choice by providing the information about the particulars of the Security Question and Answer, PAN, DOB/DOI, Bank Account Number (last four digits) etc. as mentioned above. The password should contain a minimum of 8 characters, at least one special character (@/#\$&\*), at least one numeral, at least one alphabet and at least one capital letter.

<u>User ID for Unitholders holding units in Physical Form (i.e. Unit Certificate)</u>: Your User ID is Event No + Folio Number registered with the Company

<u>User ID for Unitholders holding units in NSDL demat account</u> is 8 Character DP ID followed by 8 Digit Client ID

User ID for Unitholders holding units in CDSL demat account is 16 Digit Beneficiary ID.

# Institutional Unitholders ("Corporate Body/ Custodian/Mutual Fund") has forgotten the password:

If a Non-Individual Unitholders holding securities in demat mode has forgotten the USER ID [Login ID] or Password or both then the Unitholders can use the "Forgot Password" option available on the e-Voting website of Link Intime: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>

- o Click on 'Login' under 'Corporate Body/ Custodian/Mutual Fund' tab and further Click 'forgot password?'
- o Enter User ID, Organization ID and Enter Image Verification code (CAPTCHA). Click on "SUBMIT".



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In case Unitholders is having valid email address, Password will be sent to his / her registered e-mail address. Unitholders can set the password of his/her choice by providing the information about the particulars of the Security Question and Answer, PAN, DOB/DOI, Bank Account Number (last four digits) etc. as mentioned above. The password should contain a minimum of 8 characters, at least one special character (@.!#\$&\*), at least one numeral, at least one alphabet and at least one capital letter.

# Individual Unitholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:

Unitholders who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned depository/ depository participants website.

- It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- For Unitholders / members holding units in physical form, the details can be used only for voting on the resolutions contained in this Notice.
- During the voting period, Unitholders/ members can login any number of time till they have voted on the resolution(s) for a particular "Event".

InstaVote Support Desk Link Intime India Private Limited